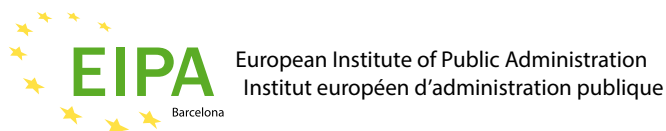


Administrative Decentralisation for Good Local Governance: Innovations and Best Practices

Barcelona (ES), 7-10 November 2016



Introduction

Target group

This Winter School is open to all civil servants from the old and new Member States as well as candidate and potential candidate countries working in the field of public administration reform, EU membership preparation, good local governance, decentralisation and other related topics. People from regional and local government associations, as well as non-governmental organisations are equally welcome.

Description

Better adaptation to EU legislation requires an overall institutional and legal framework that supports the required decentralisation process. Old and new Member States and candidate countries seek to improve the overall coordination and monitoring of this process, and to ensure strong administrative capacity of public servants at lower levels. The EU enlargement process has put pressure on many states to gradually devolve and increase the administrative and fiscal capacity of sub-national governments. Successful integration depends on the application of EU policies and legislation at all levels of government. High degrees of well-managed decentralisation is also positively linked to democratisation, better EU compliance and to a more efficient absorption of EU funds.

In this context, exchange of knowledge and experiences, institutional exposure to the work of regional and local representative entities, study visits, as well as comparative analysis, all become essential. In order to better grasp the idea of decentralisation and acquire the necessary skills to reform public administrations, this Winter School brings together the actors from old and new Member States and

candidate countries to provide expertise and experiences in areas such as division of responsibilities between different levels of government, mechanisms to enhance accountability of those in all levels of government, models of decentralisation, management of the civil service, integrity, lobby and European positioning.

Learning methodology

A variety of training methods will be used throughout the course, such as analysis of case studies, interactive activities, peer learning and traditional lectures. Additionally, specific reading material on the topics will be provided for each participant in their seminar kit, this will help guide their learning in the seminar. Throughout the Winter School, participants will receive practical advice, exchange experiences and establish contacts for future partnerships and strategies.

Objectives

Upon completion of this Winter School, participants will have acquired knowledge and in-depth understanding of the concept of decentralisation, its benefits and the strategies to implement it well. They will be shown the potential of effective multilevel governance, and how to create a SWOT analysis of the state of play in their home countries. The strong focus on local capacity building will allow for participants to think of strategies to enhance local governance institutions back home. The interactive and peer-learning-orientated style of the Winter School will allow participants to benefit from each other's specialist knowledge and be presented with the best practices and lessons learned from a variety of different countries.

Programme

	MONDAY, 7 NOVEMBER	TUESDAY, 8 NOVEMBER	WEDNESDAY, 9 NOVEMBER	THURSDAY, 10 NOVEMBER
	Local governance, decentralisation and public administration reform	Drivers of change and barriers to decentralisation: presentation of innovative examples in different Member States	Good governance and inclusive policy-making in the EU: what is it?	The management of the civil service: coordinated decentralisation and monitoring tools
09.00	Welcome desk, registration and mutual presentations	The case of Spain and Portugal Interactive/Practical exercise <i>Eduard Roig, University of Barcelona</i>	The sub-state level in the decision-making process: contributions from local stakeholders Interactive/Practical exercise <i>Gracia Vara Arribas</i>	From centralised to decentralised management setups: the example of some new Member States <i>Francisco Cardona, International Expert</i>
10.00	Walk to and visit to the premises of the European Commission in Barcelona Welcoming speech <i>Ferran Tarradellas, European Commission</i>	The case of the Netherlands Interactive/Practical exercise <i>Fenna Beekmans, Europa decentraal</i>	Lobby participation in the EU policy cycle: towards a better consideration of local needs <i>Klemens Fischer</i>	Workshop: Ensuring the development of a coherent public service and matching the necessities associated to EU membership <i>Francisco Cardona</i>
11.00 – JOINT COFFEE BREAK				
11.30	The European Approach to the Local governance, decentralisation and public administration reform <i>Gracia Vara Arribas, Project leader, EIPA Barcelona</i>	The case of Austria and Germany Interactive/Practical exercise <i>Klemens Fischer, Permanent Representation of Austria to the EU</i> The case of Slovenia and Croatia Interactive/Practical exercise <i>Ivan Kopric, University of Zagreb</i>	Practical exercise: The main steps of interest representation and bottom-up communication <i>Klemens Fischer and Gracia Vara Arribas</i>	Workshop continued: Final discussions and conclusions 'An action plan for back at home'
13.30 – JOINT LUNCH				
15.00-17.30	Decentralisation trends in Europe: what are they? Innovative trends? Interactive/Practical exercise <i>Eduard Roig</i>	Workshop in groups Detecting the drivers for change and barriers to decentralisation Group moderators & wrapping up debate: <i>Fenna Beekmans Ivan Kopric Gracia Vara Eduard Roig Klemens Fischer</i>	Guided walking tour of the historical sites of Barcelona Official Guide of Barcelona Visit to the Catalan Government, Secretariat for Foreign and European Union Affairs Open discussion with representatives of the Catalan Government: Positioning your region in the European arena - the case of Catalonia	Delivery of attendance certificates
20.00	Welcome dinner			

Experts

Fenna Beekmans (NL)

Fenna Beekmans is the Managing Director of Europa decentraal since 2008. Europa decentraal is a knowledge centre for local and regional governments in the field of European law and legislation in the Netherlands. The main objective of the knowledge centre is bridging the gap between complex European law and local and regional practices. For example: state aid, public procurement and competition law. The centres' legal advisors provide the Dutch municipalities, provinces, water boards and ministries with information and advice on the correct application of EU law and policy. The not for profit foundation and shared service centre Europa decentraal was established in 2002 by the Dutch Ministry of the Interior and Kingdom Relations, the Association of Netherlands Municipalities, the Interprovincial Consultative Committee and the Dutch Water Authorities. Before her current position at Europa decentraal Fenna Beekmans coordinated the Center of expertise for grants and loans at the municipality of The Hague. She has broad experience in the effects of European law on local and regional governments, European funds and (European) project management. Before this, Beekmans worked as a consultant at Ernst & Young tax advisors. She started her career as project assistant at TSM Business School at the University of Twente and worked within several European projects.

Francisco Cardona (ES)

Francisco Cardona is a former Spanish Civil Servant and a Lawyer. He is now a renowned international expert on public governance, especially on civil service and public administration reform, administrative law and administrative justice, judicial reform, anticorruption policies, and state institution building. He has experience working internationally; he has worked in the Civil Service of his native country, Spain, international organisations such as the OECD (where he worked for 15 years as part of its EU-SIGMA Programme and authored or co-authored some publications which can be found at www.sigmaxweb.org), and a host of transition and developing countries in Eastern Europe, North and Sub-Saharan Africa, Middle East and Latin American and the Caribbean regions. As an OECD-SIGMA staff member, Mr. Cardona advised central and eastern European countries on public administration reform within the framework of their EU accession. Since 1999, he also conducted, in these countries, assessments of civil service reform policies, HRM practices, administrative legal frameworks and anti-corruption policies. Mr. Cardona left the OECD in 2013 to become a Freelance International Consultant, working in particular with the Government of Norway to implement the NATO Building Integrity Programme in the Western Balkans, as well as on many other assignments and for many other entities, including the World Bank, the OECD, the UNDP and the Council of Europe.

Klemens Fischer (AT)

Klemens H. Fischer is Minister plenipotentiary and Head of Department at the Permanent Representation of Austria to the European Union. He studied Law and Management at the Johannes-Kepler-University/Linz/Austria, obtained his LL.D. in International Law, and qualified as university lecturer in June 2006 with a *venia legendi* for International Relations. Klemens is an expert in EU negotiations; he was member of the negotiation team for the Austrian EU accession in 1995, and has been a regular member of the Austrian negotiation teams for each Intergovernmental Conference since 2000. Since 2005, he is also the Austrian focal point for the EU High Level Governance Process. Since 2011, he is Chairman of the Steering Group for the EU High Level Governance Process. He is member of the International Institute for Strategic Studies (London/United Kingdom) and Member of the Board and Associate Fellow at the Austrian Institute for European and Security Policy (Vienna/Austria). Klemens appears regularly on panel discussions on International Relations and Business Government Relations issues, and conducts many seminars on EU relations. Klemens has also published numerous books and articles on various issues in the field of European and International Law and International Relations EU.

Ivan Koprić (HR)

Ivan Koprić is a Professor of Administrative Science and Head of the Study Centre for Public Administration and Public Finances at the Faculty of Law, University of Zagreb, Croatia. Additionally, he is President of the Croatian Institute of Public Administration; Editor-in-chief of the international scientific journal 'Croatian and Comparative Public Administration'; And Editor of the book series 'Contemporary Public Administration'. He has undertaken courses on law study, public administration study, tax administration study, study of social work, and several postgraduate and doctoral studies. He has authored and/or edited fifteen books, 90 scientific papers and more than 160 other articles and papers. He is Leader, Researcher and Consultant in many projects, mostly financed by the EU, the WB, the OECD, the UNDP, the ReSPA, or other international organisations and donors in the region. He is a member of the Constitutional Committee of the Croatian Parliament and a member of several other public bodies in Croatia. His fields of expertise and research are local governance, decentralisation, multi-level governance, human resource management, performance management, administrative procedures, public policy, comparative public administration, European Administrative Space, organisation theory, administrative theory, administrative education.

Experts

Eduard Roig (ES)

Eduard Roig Molés (Barcelona, 1971) has been a Professor of Constitutional Law at the University of Barcelona since 1993. From 2005 until 2011, he has been Advisor and Deputy Director of the Department of Institutional Affairs at the Spanish Prime Minister's Office. His research work has essentially been dedicated to the development of the autonomous state, immigrants' rights in Spain and the process of European integration. He is author of many publications on the topic, and regular lecturer in international events.

Ferran Tarradellas (ES)

Ferran Tarradellas is the Director of the Representation of the European Commission in Barcelona. He graduated in Journalism at Pompeu Fabra University (UPF) and in Modern History at University of Barcelona (UB). He has notable professional experience as Head of Relations with the Press in the General Directorate of Energy and Transport at the European Commission (2000-2006), and then as Spokesman for the European Commissioner for Energy Andris Piebalgs (until 2010). Between 2010 and 2011, he was the Spokesman of the European Commissioner Kristalina Georgieva for International Cooperation, Humanitarian Aid and Crisis Response.

Gracia Vara Arribas (ES)

Gracia Vara is an Expert at the European Institute of Public Administration in Barcelona. As a lawyer, she practiced in Galicia for almost ten years (1986-1995). During this time she was granted the ICEX scholarship by the Spanish Ministry of External Affairs to conduct comparative legal studies for the Spanish Government at its Embassy in The Hague, the Netherlands (1990-1991). She gained her Master of Laws (LLM) in comparative, European and international law from Maastricht University (1995-1996). She specialises in European law, regional participation in decision-making, and the legal aspects of European integration, with a particular focus on regional and local governance (Multilevel Governance).

Project Leader

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Organisation

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General Information

Programme

The programme will commence on Monday at 09.00 and will finish on Thursday at 15.00.

Seminar venue

Hotel Grupotel Gran Via 678 ****
Gran Via de les Corts Catalanes, 678
08010 Barcelona
Tel.: +34 93 19 245 60
www.grupotel.com

Working language

The seminar will be conducted in English.

Fee

EIPA members' fee*: €1230
Regular fee: €1366

The participation fee includes documentation, four lunches, a welcome dinner, refreshments and a walking sightseeing tour. Accommodation and travel costs are at the expense of the participants or their administration. For more information, please visit EIPA's website: <http://seminar.eipa.eu> (FAQ - special discounts).

* EIPA Members can take advantage of a reduced fee; this is available to all civil servants working for one of EIPA's member countries (i.e. AT, BE, BG, CY, CZ, DE, DK, ES, FI, FR, GR, HU, IE, IT, LT, LU, MT, NL, NO, PL, PT, SE, UK), and civil servants working for an EU institution, body or agency.

Hotel reservations

EIPA Barcelona will be pleased to make reservations for you at the same hotel where the seminar will take place, and where special rates apply for EIPA participants:

Hotel Grupotel Gran Via 678 ****
Gran Via de les Corts Catalanes, 678
08010 Barcelona
Tel.: +34 93 19 245 60
www.grupotel.com

Rates of room with breakfast buffet included:

- Single room: €80 + 10% VAT + €1.21 tax
- Double room for single use: €100 + 10 % VAT + €1.21 tax.
- Double room for two persons: €120 + 10 % VAT + €2.42 tax.

Should you wish to make use of this possibility, please indicate the dates of arrival and departure on the registration form as well as the type of room required. Payment is to be made directly and personally to the hotel upon checking out. Please note that if you register after the deadline, hotel reservations cannot be guaranteed.

Meals

Lunches will be served at the hotel restaurant and dinner on the first evening will be at a restaurant in town. Should you require a special menu (e.g. vegetarian, diabetic), please inform the Programme Organiser so that this can be arranged.

Registration

Kindly complete the online registration form which can be found on EIPA's website <http://seminars.eipa.eu> before **24 October 2016**.

Your name and address will be part of EIPA's database for our mailing purpose only. If you do not want to be included in our mailing database, please tick the box on the registration form.

Information

European Institute of Public Administration, EIPA Barcelona
Miriam Escolà, Programme Organiser
C/ Girona, 20 - 08010 Barcelona (ES)
Tel.: +34 93 245 12 06
E-mail: m.escola@eipa.eu

Confirmation

Confirmation of registration will be forwarded to participants on receipt of the completed registration form. Moreover, when it is confirmed that the seminar will take place, the participant will receive a confirmation letter by e-mail from the Programme Organiser, with some other details.

Payment

Prior payment is a condition for participation. Please indicate the method of payment on the registration form. For cancellations received within 15 days before the activity begins, we will have to charge an administration fee of €150 unless a replacement participant is found.

Cancellation policy

EIPA reserves the right to cancel the seminar up to two weeks before the starting date. EIPA accepts no responsibility for any costs incurred (travel, hotel, etc.). For EIPA's cancellation policy, please visit our website <http://seminars.eipa.eu> (FAQ - legal notice).

Registration Form

Winter School on Administrative Decentralisation for Good Local Governance: Innovations and Best Practices
Barcelona (ES), 7-10 November 2016

Surname: Title: M/F
First name:
Organisation:
Department: Current position:
Work address:
Postal code & Town: Country:
Telephone number: Fax number:
E-mail address:

Invoice information

Organisation:
Fiscal number/NIF:
Department:
Address:
Postal code & Town: Country:
VAT number: Your reference number:
E-mail address:

Payment - 1661301

The fee includes participation in the seminar, documentation, four lunches,
a welcome dinner, refreshments and a walking sightseeing tour.

- €1230 (EIPA members' fee)
 €1366 (Regular fee)

Method of payment

Bank transfer

Credit card

American Express card Eurocard/Mastercard Visa card

Card number: Expiry date: /

Name card holder: (in case this differs from above)

Address card holder: (in case this differs from above)

Postal code: Country: (in case this differs from above)

Card Validation Code: (the last three digits on the back of your card)

Exempt from VAT by virtue of Article 11, Para. 1 (o), Sub-para. 2 of the Dutch Law on VAT of 1968

Hotel reservation

Please book for me at Hotel Grupotel Gran Vía 678****

Single room

Double room for single use

Date of arrival: Date of departure:

Double room

Number of nights: No hotel reservation required

Meals

Vegetarian → Fish allowed → Other dietary requirement:

Kindly complete the online registration form at <http://seminars.eipa.eu> before 24 October 2016

Miriam Escolà, Programme Organiser, European Institute of Public Administration - Barcelona, c/ Girona, 20, 08010
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Your name and address will be part of EIPA's database for our mailing purpose only.
Please tick if you do not want to be included in our mailing database.